



## PRIMARY CAREGIVER INFORMATION

(the first point of contact for all communications)

Title: .....

Family Name: .....

Given Names: .....

Postal Address *(only if different from student address)*  
 .....  
 .....Postcode.....

Relationship to student:.....

Home phone:.....

Mobile phone:.....

E-mail address: *(For Parent portal, Newsletters and other communications)*  
 .....

Occupation:.....

Workplace: .....

## SPOUSE / PARTNER'S INFORMATION

Title:.....

Family Name: .....

Given Names: .....

**Only complete sections below that are different from Primary Caregiver:**

Postal Address:  
 .....  
 .....Postcode.....

Relationship to student: .....

Home phone: .....

Mobile phone: .....

E-mail address: *(For Parent portal, Newsletters and other communications)*  
 .....

Occupation : .....

Workplace: .....

## OTHER CAREGIVER INFORMATION *(if this section is appropriate to your family please complete)*

Title: .....

Family Name: .....

Given Names:.....

Postal Address *(only if different from student address)*  
 .....  
 .....Postcode.....

Relationship to student:.....

Home phone:.....

Mobile phone:.....

E-mail address: *(For Newsletters and other communications)*  
 .....

Occupation:.....

Workplace: .....

## FINANCIAL & ADMINISTRATIVE INFORMATION

- ◆ Invoices / Accounts are to be sent to *(please circle)*:

Both Caregivers (as above) jointly    Primary Caregiver    Spouse/Partner    Or Other party *(Please give details below)*

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- ◆ Reports are to be sent to *(please circle)*:

Both Caregivers (as above) jointly    Primary Caregiver    Spouse/Partner    Or Other party *(Please give details below)*

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- ◆ Weekly Newsletter email to be sent to *(please circle)*:

Both Caregivers (as above) jointly    Primary Caregiver    Spouse/Partner    Or Other party *(Please give details below)*

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- ◆ Are there any custodial arrangements we should know about? *(e.g. legal access rights)*
- .....
- .....

## HOW DID YOU FIND OUT ABOUT CRAIGHEAD DIOCESAN SCHOOL? *(please circle as many as you need)*

Old Girl    A&P Show    Family Connection    Church    School Event    Cultural Event    Sporting Event    Newspaper    Word of Mouth    Website

## PRIVACY ACT

The information on this form is collected and stored for Craighead Diocesan School records. It is used to provide for the educational and general advancement of the student and for the purposes of carrying out the activities of the School. The information will also allow us to keep in touch with you until the application is included in the enrolment process the year before entry.

Any information collected by the School may be provided to the education authorities (under Section 7 (4) of the Privacy Act 1993) or to the student, parent, caregiver or guardian at the School's discretion. The School may also release information to parties outside the School at the discretion of the Principal, where it relates to the education, health, welfare or safety of the student.

Students and parents can, at any time, view their personal information and request correction.

If this application for enrolment is unsuccessful, the information on this form will be kept on our records unless otherwise instructed.

## THE DEFINITION OF CRAIGHEAD DIOCESAN SCHOOL'S SPECIAL CHARACTER

FROM THE DEED OF INTEGRATION BETWEEN CRAIGHEAD DIOCESAN SCHOOL BOARD OF PROPRIETORS being the Proprietor of Craighead Diocesan School, Timaru and HER MAJESTY THE QUEEN acting by and through the Minister of Education:

### Clause 6 (i) – extract

The parties hereto accept and agree that the School was originally established to provide education with a special character and that at the date hereof it provides education with the special character described in this clause. The School has a direct affiliation with the Diocese of Christchurch of the Church of the Province of New Zealand (commonly called the Anglican Church) and with the strength and support of this Church affiliation provides education based on the beliefs and philosophies of the Christian faith. It is the policy of the School to present an education balanced between tuition, religious, recreational and cultural activities aimed at developing character and maturity in the pupils. Integral to this policy has been instruction in the Christian faith and the use of the Chapel as a place of regular prayer and worship for the whole school. The special character of the School derives from its close association with the Anglican Church and a determination to provide an education for pupils which is based on the philosophy that only in the context of Christian faith and practice can knowledge be completely understood and personality fully developed. The pursuit of excellence is stressed in all fields of endeavour within the school. The School lays great emphasis on the development of each individual child within a family atmosphere.

## PREFERENCE APPLICATIONS

For your application to be considered a 'preference application' you are required to demonstrate support of the School's Special Character – by this, it is **requested that you provide written evidence** of:

- having a particular sympathy with the Christian faith – e.g. a reference from a Church leader (e.g Minister, Vicar, Priest etc). Or
- having a particular connection with the School – refer to page 1 'Craighead Connections' section of this application form.

If this evidence is not supplied your application may be considered as a non-preference application.

### *We jointly and severally undertake and agree:*

- At all times to support the Special Character of Craighead Diocesan School as set out in Clause 6 of the Deed of Integration:
  - To support the School in the provision of education based on beliefs and philosophies of the Christian faith.
  - To support the School in the provision of instruction in the Christian faith.
  - To ensure our daughter participates in regular prayer and worship in the Chapel.
  - To support the School in the provision of an education balanced between tuition, religious, recreational and cultural activities aimed at developing character and maturity in the pupils.
  - To support the school vision "to inspire and support the pursuit of personal excellence".
- To support the School in every way possible.
- To pay on her admission, such deposit as may be requested by the Craighead Diocesan School Boards.
- To pay promptly on receipt of account, fees charged by the Boards.
- To pay promptly on receipt of account such disbursements as are incurred by her at School.
- If a Daygirl, notice of half the current term must be given in writing to the Principal before withdrawing her, or pay the Board of Proprietors half of the current term school fees in lieu of notice. If a Boarder, the current terms' notice in writing is to be made to the Principal before withdrawing her, or pay the Board of Proprietors one term's boarding fees in lieu of notice.
- The Craighead Diocesan School Boards shall be entitled from time to time and at any time to increase or reduce the per term level of fees by giving notice to us.
- To advise the School immediately upon the change of any information supplied in this application.
- I/We have read and acknowledge the Privacy Act statement and give permission to the School to collect, store and disclose information accordingly.
- To ensure that my/our daughter will comply with the school rules and regulations, will act at all times with common sense and consideration for others and will be subject to the discipline of the School, the Principal and the School Boards
- That I/We understand that upon receipt of this completed application form the School places our daughter on the waiting list for entry to the School, but does not guarantee her entry to the School.
- I/We will provide the School with up to date medical, supervision and learning information through the enrolment process and will endeavour to keep this information current once our daughter is fully enrolled at Craighead Diocesan School.

Signature of parent/legal guardian \_\_\_\_\_ Date \_\_\_\_\_

Signature of parent/legal guardian \_\_\_\_\_ Date \_\_\_\_\_

Signature of caregiver \_\_\_\_\_ Date \_\_\_\_\_  
(where appropriate)

### Please supply and send with this form:

- Copy of Birth Certificate or Passport Personal details page
- Copy of Citizen/Residency evidence - if applicable
- Copy of Visa details - if applicable
- Written Reference/s from Church Leader (i.e Minister, Vicar, Priest etc)
- Non-preference applicants please supply a brief covering letter and one (or more) written character references (i.e. Principal, teacher, special interest group leader etc)



**Our Vision:**

"To inspire and support the pursuit of personal excellence."